

SGC REGULAR BOARD MEETING Minutes Wednesday, November 10, 2021 - 11:30 a.m. **Zoom Conference Call**

Call to Order

There being a quorum, the regular meeting of the Serve Guam Commission Board of Commission ("SGC Board" or the "Board") was called to order by Margrit Atalig, Vice Chairperson at 11:30 a.m. at the SGC Conference Room, Suite 205 GCIC Building, Hagatna, Guam, 96910/Zoom

Board members present:

Board Members Present: Committee or positions:				
Attendees	Committee	Representative		
Margrit Atalig	Vice Chairperson			
Eleanor Damian	Member, Program Management Committee			
Dr. Carmen Garrido	Co-Chairperson, Youth Committee			
Frank Leon Guerrero	Co-Chairperson, Technology Committee	Shirley Munoz		
Femi Bajomo	Co-Vice Chairperson, Technology Committee			
Roland Ada	Co-Chairperson, Senior Citizens / Veterans & Disability Inclusion			
Alicia Aguon	Member, Youth Committee			
Xaiver Quinata	Member, Marketing & Outreach Committee			
Raga Nadella	AmeriCorps Senior Portfolio Manager, West Region			

SGC Staff Present:	
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-Program Management

		SGC Staff Present:			
		Doris Aguon Julie Iriarte Tiffany San Nicolas			
II.	Approval of Minutes				
	Dr. Carmen Garrido made the motion to approve the minutes for the Regular Board Meeting of July 14, 2021 seconded by				
	Roland Ada and was unanimously approved.				
III.	Doris Aguon, Executive Director (ED) Report (Attachment 008)				
	a.	2021-2023 Serve Guam Commission Strategic Plan			
		Submission of SGC Strategic plan to Governor's Office			
	b.	FY22-23 AmeriCorps State and National Formula Grant Competition (NOFO)			
		Date: February 7-11, 2022			
		Time: 9am-4pm			
		Location: SGC Conference Rm / Zoom Conf Call			
	c.	SGC Grant Application Submission – 50% of Round One Allocations			
		Date: Friday, November 12, 2021 Eastern Time: 5:00p.m.			
		FY2022 Commission Support Grant Allocation: \$ 280,000 \$147,500			
		FY2022 Commission Support Grant Rescue Plan: \$265,000 \$132,500			
		FY2022 Commission Investment Allocation: \$149,278 \$74,639			
	d.	AmeriCorps Awards FY21-22 - \$2,232,010 (Jan 1, 2022 to Dec 31, 2022)			
		Oceanic Ascent Education, Inc.(AmeriCorps Guahan Sustainable Culture) - \$431,996k 48 MSY			
		University of Guam (AmeriCorps UOG Volunteer Center) - \$648k 72 MSY			
		Sanctuary Inc. (AmeriCorps Ayuda Para I Komunidat) - \$180k 20 MSY			
		Western Pacific Veterans Community Foundation(AmeriCorps VETCORPS Guam) - \$792,014k 88 MSY			
		Guam Waterworks Authority (AmeriCorps GWA) - \$180k 20 MSY			
	e.	AmeriCorps Awards FY20-21 - \$2,088,000 (5-1-21 to 4-30-22) & Half Time Slot Allocations			
		Oceanic Ascent Education, Inc.(AmeriCorps Guahan Sustainable Culture) - \$630k 46 MSY			
		University of Guam (AmeriCorps UOG Volunteer Center) - \$648k 72 MSY			
		Guam Memorial Hospital Authority (AmeriCorps GMHA) - \$180k 20 MSY			
		Western Pacific Veterans Community Foundation (AmeriCorps VETCORPS Guam) - \$630k 70 MSY			
	f.	FY 19-20 - AmeriCorps State and National Formula Grant - Ongoing/Closeout			
	g.	America's Service Commission (ASC) Updates			
		-AmeriCorps State & National (ASN) Updates - American Rescue Plan (ARP)			
		- Daily, weekly meetings and trainings.			

h. Memorandum of Understanding (MOU) — Guam Department of Education . G3 — University of Guam — Mayors Council and 19 village Mayor's . I. COVID-19 Vaccination – Public Health and University of Guam - Ongoing GDDE Community Learning Center (CLC): Providing educational, mentoring and services to students GDDE Registration / Technology - computer assistance 19 Village Mayor's Serve Projects j. Upcoming Events: 1. SGC & AmericOrps Programs celebrate National Veterans Day Service Project: Serving Veterans in program for areas. Date: Thurs, Nov 11, 2021 Time: 8:00a.m. to 12:00p.m. 2. Dr. Martin Luther King Jr. Day of Service Date: Mondy, January 17, 2022 Time: 8:00a.m. to 12:00p.m. IV. Committee Reports: Executive Committee a. Finance – Viola Cruz, Co-Vice Chairperson (attachment) 1. Admin Grant: January 1, 2020 – December 31, 2022 2. TITA Grant: July 1, 2019 – June 30, 2022 3. TITA Grant: July 1, 2019 – June 30, 2022 3. TITA Grant: July 1, 2019 – December 31, 2021 Sub Grantee 1. 17AFHGU001: January 1, 2018 – December 31, 2023 b. Technology – Frank Lujan, Co-Chairperson, Femi Bajomo, Co-Vice Chairperson 1. Serve Guam Commission Website Migration - Website: sgc. guam.gov - ongoing updates 2. Serve Guam Commission Mebsite Migration - Website: sgc. guam.gov - ongoing updates 2. Serve Guam Commission Reporting System (SGCRS) – Ongoing updates to system a. Badging/Intake - completed b. Program Management - ongoing c. Program Monitoring - completed d. Program Management - ongoing e. Reporting Tools Module - completed 3. SGC Server - awaiting arrival of equipment 4. Dell Network, APC Bask-UPS Pro BR1500, Netshelter 24U Rack, APC Basic Rack PDU AP9563, APC 1U Black Shelf. (in process) c. Program Management - Candicc Ananich, Co-Chairperson, Myracle Mugol, Co-Vice Chairperson 2021 - 2023 Strategic Plan submitted to Serve Guam Office for final review August 26, 2021 – NaRF Strategic Plan distributed for review by Commission member and relevant memb August 26, 2021 – BaRF Strategic Plan distributed for review by Commissio
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I I - JEDL, ZD. TAKE LITE PIUTRET DIVITRI IILO FISCAI GIAITE AUTITIISTI ATTONI WOLKSTOO (PATT 7)
Collaboration Café - Breakout Room 1: AC Strategic Plan
Understanding OIG Audit Process from Start to Finish
- Sept. 24: Take the Plunge! Diving into Fiscal Grant Administration Workshop (Part 3)
Attended/observed a few Program Manager meetings
d. Marketing & Outreach – Glenn Lujan, Co-Chairperson, Carmen Garrido, Co Vice Chairperson
- Marketing exposure of Commission and AmeriCorps programs
PY 20-21 / 21-22 AmeriCorps Programs Recruitment and service projects.
- PY 22-23 AmeriCorps State & National Grant Technical Assistance Period:
December 15, 2021 – January 28, 2022
- PY 22-23 AmeriCorps State & National Grant – NOFO Mandatory Workshop
Date: February 7-11, 2022
Date: February 7-11, 2022 Time: 9am-4pm
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	e.	e. Youth – Dr. Carmen Garrido, Co-Chairperson, Laura Gombar, Co-Vice Chairperson			
		- Ongoing recruitment of Board members, request for update of status of potential board members			
		- Update of Volunteer Management handbook – ongoing			
	f.	Senior Citizens/Veterans & Disability Inclusion – Frank Scharff, Co-Chairperson, Joe Gallo, Co-Vice Chairperson			
		- Public Health: Engaging with senior citizens and providing of resources.			
		- Assist senior's with distribution and feeding			
		- Provide veteran organization with training and technical assistance on grant writing.			
٧.	Action Items				
VI.	New Business				
	1. FY22-23 AmeriCorps State and National Formula Grant Competition (NOFO)				
	Date: Monday-Friday, February 7-11, 2022				
	Time: 9am-4pm				
	Location: SGC Conf Room/ Zoom				
	- Technical Assistance Period: December 15, 2021 – January 28, 2022				
VII.	Old	Business			
VIII.	Next Scheduled Meeting: Wednesday, January 12, 2022				
IX.	Adj	burnment: With no further business to discuss, Dr. Carmen Garrido moved to end the meeting and was seconded by			
	Rola	and Ada. With no opposition, the meeting adjourned at 12:25pm.			